

September 2015

Dear Parents

I am writing to give notice that two vacancies exist for a Parent Governor(s) on the School's Board of Governors and I invite nominations on the attached form, which must be returned to me not later than Thursday, October 15th 2015.

What do Parent Governors do?

Being a school governor is interesting, worthwhile and rewarding. The Board of Governors are mainly concerned with the overall direction of the school and policies rather than the detail of managing the school. The board agree the aims, objectives and policies for the school then monitor progress and performance toward the agreed aims.

Governors are asked to act with integrity, honesty and objectivity and give their time voluntarily to work as part of a team. It is important that governors are aware of their roles and responsibilities and act at all times in the best interests of the school.

The board is made up of governors offering different skills and experiences. They all share a common interest in the success of the school. Once elected, Parent Governors are a representative parent but not a delegate. This means they can relay the views of other parents, but vote as their conscience dictates.

The Board would welcome nominations from individuals who may be retired and have time to contribute to meetings at the school with the following skills or expertise; governance experience / data analysis / finance management / human resource management / local community knowledge / community services / premises & buildings management / commercial / special needs awareness / health and safety / leadership and management / marketing and PR. For information regarding the Board of Governors and details of expectations, please see the website <http://www.trafford.gov.uk/residents/schools/schools.aspx> or contact the myself or Chair of Governors.

Only eligible parents, that is any parent or person having parental responsibility for or who has care of a registered pupil at the school at the time of the election, are permitted to nominate themselves for the vacancy. Nomination forms cannot be accepted without the signature of the nominee. Anyone who is wishing to stand in the election, must be eligible to be a governor, and must sign the declaration form which is enclosed with this letter. The term of office will be four years. If the number of nominations exceeds the number of vacancies, a secret ballot will be held. Otherwise, nominees shall be deemed to be elected unopposed. Nominees are invited to enclose, with the nomination form, a Personal Statement Form which will be circulated to parents with ballot papers.

Yours sincerely,



Mrs N Doward, Headteacher

PARENT GOVERNOR NOMINATION FORM

I wish to nominate myself (block capitals)

(NAME) _____ for election as a Parent Governor on the Stretford High School Board of Governors. I am usually available to attend meetings as required and attend training to assist me in this role. I declare that I am Eligible to stand as a Parent Governor and have attached my Personal Statement to be sent to parents/carers if an election is necessary.

Address: _____

Tel Number / email: _____

Signature of Nominee _____ Date _____

Please return this form to school for the attention of Mrs H Adshead, PA to the Headteacher, by post to the school address, by hand via Reception or by email to hadshead@stretfordhigh.cm

Thank you.

PARENT GOVERNOR NOMINATION – PERSONAL STATEMENT

Candidate Name: _____

My skills and experience (up to 100 words)

My contribution to the Board to date has been (for Governors seeking re-election) (up to 100 words)

My contribution to the future work of the Board may include (up to 100 words)