

Stretford High School



Admissions Policy

2024-2025

Ratified by the Board of Governors:	September 2023
Effective date:	September 2024
Review date:	September 2024

1. Aims

This policy aims to:

- Explain how to apply for a place at the school
- Set out the school's arrangements for allocating places to the pupils who apply
- Explain how to appeal against a decision not to offer your child a place

2. Legislation and statutory requirements

This policy is based on the following advice from the Department for Education (DfE):

- [School Admissions Code 2021](#)
- [School Admission Appeals Code](#)

The school is required to comply with these codes, and with the law relating to admissions as set out in the [School Standards and Framework Act 1998](#).

3. Definitions

The **normal admissions round** is the period during which parents can apply for state-funded school places at the school's normal point of entry, using the common application form provided by their home local authority.

Looked after children are children who, at the time of making an application to a school, are:

- In the care of a local authority, or
- Being provided with accommodation by a local authority in exercise of its social services functions

Previously looked after children are children who were looked after, but ceased to be so because they:

- Were adopted under the Adoption Act 1976 or the Adoption and Children Act 2002, or
- Became subject to a child arrangements order, or
- Became subject to a special guardianship order

This includes children who appear to have been in state care outside of England and have ceased to be in state care due to being adopted.

A child reaches **compulsory school age** on the prescribed day following his or her fifth birthday (or on his or her fifth birthday if it falls on a prescribed day). The prescribed days are 31 December, 31 March and 31 August.

4. How to apply

For applications in the normal admissions round you should use the application form provided by your home local authority (regardless of which local authority the schools are in). You can use this form to express your preference for a minimum of 3 state-funded schools, in rank order.

You will receive an offer for a school place directly from your local authority.

5. Requests for admission outside the normal age group

Parents are entitled to request a place for their child outside of their normal age group.

Decisions on requests for admission outside the normal age group will be made on the basis of the circumstances of each case and in the best interests of the child concerned. In accordance with the School Admissions Code, this will include taking account of:

- Parents' views
- Information about the child's academic, social and emotional development
- Where relevant, their medical history and the views of a medical professional
- Whether they have previously been educated out of their normal age group
- Whether they may naturally have fallen into a lower age group if it were not for being born prematurely
- The headteacher's views

Wherever possible, requests for admission outside a child's normal age group will be processed as part of the main admissions round. They will be considered on the basis of the admission arrangements laid out in this policy, including the oversubscription criteria listed in section 6. Applications will not be treated as a lower priority if parents have made a request for a child to be admitted outside the normal age group.

Parents will always be informed of the reasons for any decision on the year group a child should be admitted to. Parents do not have a right to appeal if they are offered a place at the school but it is not in their preferred age group.

6. Allocation of places

6.1 Admission number

Streford High School is an 11-16 foundation school with admission normally taking place at age 11 (Year 7). The Planned Admission Number for September 2024 is 200.

6.2 Admission for Year 7

This policy is based on the Co-ordinated Admissions Arrangements under which all children are admitted to schools in Year 7. All applications for a place in the school will be handled through the Local Authority where a child lives. They will provide an application form to each parent. This must be completed and returned by the date due to your Local Authority.

Students will be admitted at age 11 without reference to ability or aptitude. The school will admit students to year 7 in September, up to the admission number. Where the number of applications exceeds the number of places available, criteria will be employed by the Local Authority, applying the school admissions

policy, to determine which children are allocated places. The criteria will be applied in the order set out below.

If parents live outside Trafford Local Authority they are entitled to apply for a place at Stretford High School using the application form provided by their home Local Authority.

The catchment area for Stretford High School is defined:

- All M15 and M16 postcodes which lie within the Trafford administrative area; that is where Council Tax is paid to Trafford Council: and.
- M32 Postal addresses as detailed in appendix A

Parents living outside of the catchment area are still entitled to apply for a place but, in the event of oversubscription, the criteria adopted by Stretford High School is:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Where the child has an older brother or sister attending the school up to and including Year 11 in the September when the sibling is officially admitted (This includes half/step/adopted/foster brothers or sisters, and any other children, who are living at the same address as part of the same family unit).
3. Children of staff at the school in either or both of the following circumstances: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who live in the catchment area of the school.
5. Children who live nearest to the School, calculated in a direct straight line from the child's permanent place of residence to the School. The co-ordinates that will be used for Stretford High School are 380619, 395618. For the home address the distance will be calculated using property co-ordinates provided from Trafford's Local Land and Property Gazetteer (BS7666) (Royal Mail postal address Information may be used in some instances). In the case of a child living in a block of flats, coordinates will be obtained in the same way.

If there are more applicants than can be accommodated at the school in criteria 1-5, places will be offered to those children in each criteria whose place of residence is nearest to the school as defined in criterion 5.

The child's home address means the address where the child normally and permanently lives on a full-time basis, not the address of any child-minder, grandparent or any other relative. In the case of parents who are separated or divorced and where child-care arrangements are shared between two addresses, the average of the distances of the two addresses from the school will be used for the purpose of determining priority for admission.

You may be required to provide proof of residency. We assume that you will always provide us with the correct factual information when you apply for a school place. Stretford High School reserves the right to withdraw a place at a later date if it is discovered that false, incorrect information has been used or if information has been withdrawn in order to secure a place.

6.3 Waiting List

Unsuccessful applicants may request to be placed on a waiting list and thus be considered for any place that may arise in the future. Waiting lists for admission to all year groups will be compiled and ranked according to the over-subscription criteria listed above. If requested, parents will be informed of their position on the waiting list. Children still remaining on the waiting list during Term 3 will be written to, to establish if parents require their child to remain on the waiting list for the next academic year.

6.4 Challenging behaviour

We will not refuse to admit a child on behavioural grounds in the normal admissions round or at any point in the normal year of entry. We may refuse admission in certain cases where the specific criteria listed in the School Admissions Code (paragraph 3.8) apply, i.e. where section 87 of the School Standards and Framework Act 1998 is engaged.

We may refuse admission for an in-year applicant for a year group that isn't the normal point of entry, only in such a case that we have good reason to believe that the child may display challenging behaviour that may adversely affect the provision we can offer. In this case, we will refer these pupils to the Fair Access Protocol. We will not refuse admission on these grounds to looked after children, previously looked after children and children with EHC plans listing the school.

6.5 Fair Access Protocol

We participate in Trafford Local Authority's Fair Access Protocol. This helps ensure that all children, including those who are unplaced and vulnerable, or having difficulty in securing a school place in-year, get access to a school place as quickly as possible.

7. In-year admissions

Parents can apply for a place for their child at any time outside the normal admissions round. As is the case in the normal admissions round, all children whose EHC plans name the school will be admitted unless the school is unable to meet the needs of the child.

Likewise, if there are spaces available in the year group you are applying for, your child will be offered a place.

If there are no spaces available at the time of your application, your child's name will be added to a waiting list for the relevant year group. When a space becomes available, it will be filled by one of the pupils on the waiting list in accordance with the oversubscription criteria listed in section 6.2 of this policy. Priority will not be given to children on the basis that they have been on the waiting list the longest.

Applications for a place in Year 8 to Year 11 should be made directly to the Local Authority. Applications for a place after September of Year 7 should be made directly to the Local Authority. The Local Authority will then inform the school of the application.

Details of how to do this can be found on Stretford High School website or by email to admissions@stretfordhigh.com

Places will be allocated taking account of the admission number for each individual school year according to the admissions criteria detailed above. In the event of oversubscription, a waiting list will be compiled according to the admissions criteria. Parents will be notified of the outcome of your in-year application in writing within 15 school days of the school being notified by the Local Authority of the application.

8. Appeals

If your child's application for a place at the school is unsuccessful, you will be informed why admission was refused and given information about the process for hearing appeals. If you wish to appeal, you must set out the grounds for your appeal in writing and send it to Trafford Admissions direct on school.admissions@trafford.gov.uk

9. Monitoring arrangements

This policy will be reviewed and approved by the Board of Governors every year.

Whenever changes to admission arrangements are proposed (except where the change is an increase to the agreed admission number), the governing board will publicly consult on these changes.

10. Further Information

To help guide you through the process and to find out how to apply online for your place at a Secondary School in Trafford, please contact Trafford Admissions direct on:

school.admissions@trafford.gov.uk

SHS School Office

T: 0161 876 1850

E: admissions@stretfordhigh.com

Trafford Council School Admissions

T: 0161 912 5007

E: school.admissions@trafford.gov.uk

Appendix A

Stretford High School Catchment Area

All M15 and M16 postcodes which lie within the Trafford administrative area; that is where Council Tax is paid to Trafford Council; and those streets detailed in the list below which all fall within the M32 postcode area.

Adlington Drive	Gainsborough Avenue	Longford Avenue	Rotherwood Avenue
Alder Grove	Gorse Avenue	Longford Close	Shirley Avenue
Ascot Avenue	Gorse Crescent	Longford Park	Sir Matt Busby Way
Ashover Street	Gorse Drive	Longford Road	Smeaton Close
Avondale Road	Gorse Lane	Maidford Close	South Lonsdale Street
Barlow Road	Gorse Street	Maple Avenue	Stanton Street
Beresford Road	Granby Road	Marston Road	Stanway Street
Brunel Close	Great Stone Road	Meadow Close	Stephenson Road
Buckingham Road	Great Stone Road	Melfort Avenue	Sulby Avenue
Burleigh Road	Haddon Street	Mellor Street	Talbot Road
Byron Road	Hapton Avenue	Milton Close	Taylors Road
Canute Court	Harcourt Street	Milton Road	Tenby Avenue
Canute Road	Haydock Close	Montague Road	Thomas Street
Cavendish Road	Hillingdon Road	Nansen Close	Thornbury Road
Chester Road	Hornby Road	Nansen Street	Tilney Avenue
Chester Road	Hortree Road	Norley Avenue	Tresco Avenue
Clyne Street	Ingleby Court	North Lonsdale Street	Truro Avenue
Colley Street	Kenwood Court	Norway Street	Turn Moss Road
Cranford Avenue	Kenwood Road	Norwood Road	Vernon Avenue

Cromwell Road	Kings Grove	Partridge Street	Walwyn Close
Cyprus Street	Kings Lane	Portland Road	Wansbeck Close
Darley Street	Kings Road	Railway Road	Wardle Close
Davyhulme Road East	Kings Terrace	Ravenswood Road	Warwick Road
Dearne Drive	Kingsley Avenue	Rendel Close	Waverley Avenue
Edge Lane	Larch Avenue	Rennie Close	Wesley Street
Elton Street	Lee Crescent	Renton Road	Wilson Street
Faulkner Road	Lime Road	Rokeby Avenue	Wingfield Street